

FIRE CAPTAIN

DISTINGUISHING FEATURES

The fundamental reason the Fire Captain exists is to provide leadership and act as a working supervisor to Firefighters and Engineers some of which may be assigned as Paramedics and oversee fire company activities including fire suppression, emergency medical services, hazardous material incidents, fire prevention, public education, and oversee the daily operation and maintenance of a fire station. This classification is supervisory. Work is performed under the direct supervision of a Battalion Chief, but considerable latitude is granted for the exercise of independent judgment and initiative.

A Fire Captain may also be assigned a day shift with responsibility for an administrative or training function. This position is expected to perform the duties of other employees, including Fire Fighters, in the Scottsdale Fire Department, as needed. The principal duties of this class are performed in a work environment in which the employee is subject to potential personal danger.

ESSENTIAL FUNCTIONS

Provides an environment through leadership and example where customer service is the highest priority company activity.

Recommends and assists in the implementation of goals and objectives; implements and positively reinforces city and departmental policies and procedures.

Responds to emergency medical scenes, fire incidents, and other related emergency requests, and may be required to perform all fire suppression activities and operate all equipment as required of a firefighter.

Directs and coordinates emergency scene activity unless and until relieved of command by a supervisor.

Acts as a working supervisor and performs the work of Fire Fighter or Fire Captain as necessary.

Supervises and assists in rendering first aid at an emergency medical incident.

Coordinates the laying of hose lines and the placement of ladders; directs pressure and use of water streams, and directs ventilation procedures, salvage operations and overhaul activities.

Directs the continuous maintenance of quarters, equipment and apparatus at a fire station according to department standards.

Writes reports of all fires and related emergency activities, and reports concerning the use and condition of apparatus, related equipment and supplies.

Instructs and drills employees in fire fighting and emergency medical service techniques to ensure minimum company standards are maintained.

Participates in budget preparation; prepares cost estimates for budget recommendations; submits justifications for needed equipment; monitors and controls expenditures.

Monitors employee performance; prepares employee performance reviews; provides assistance to personnel under stress due to incidents; provides company training; works with employees to

correct deficiencies; implements discipline procedures.

Identifies the fire training needs of company personnel including such areas as driving and operating equipment; ensures that necessary training is provided.

Supervises drills and classes relating to the use of tools and techniques of fire fighting, first aid, rescuing, street location and hydraulics.

Conducts fire prevention inspections and educates the general public in fire prevention.

Assists other management staff in maintaining and improving the operation of the Department.

Performs the duties of Fire Battalion Chief as required.

Operates emergency response vehicles.

Performs related duties and provides staff assistance as assigned.

When assigned to Paramedic position:

Administers emergency medical care utilizing accepted guidelines of basic and advance life support procedures in treating the sick and injured; examines victims and communicates physical assessment of findings to base hospital physician.

Uses appropriate techniques, equipment and training to provide intubation, defibrillation, drug therapy, intravenous access and other invasive procedures in the management of patient care.

When assigned to Training Captain:

Serves as departmental training captain; assists with the design, development, implementation and evaluation of training programs; oversees recruit and probationary training programs.

MINIMUM QUALIFICATIONS

Knowledge, Skills, and Abilities

Knowledge of:

Principles, practices, and procedures of modern firefighting.

Purpose, operation and maintenance of firefighting vehicles, equipment and apparatus.

Principles and practices of employee supervision and training.

Emergency Medical Technician basic life support procedures and paramedic support procedures.

Departmental policies, rules, and instructions for firefighting and rescue activities.

Fire prevention principles and practices; local Adopted Fire Code; City fire hazards, and other emergency resources.

Extrication and the use of extrication tools.

The City of Scottsdale road network.

Basic mathematical and science skills.

Computers and related software.

Ability to:

Supervise, train, and develop employees effectively.
Analyze emergency situations quickly and correctly and take effective courses of action.
Train and instruct employees in modern fire fighting principles, practices, and procedures.
Act independently and make independent judgments regarding safety of life issues.
Deal effectively with people under stressful situations.
Demonstrate physical endurance, agility, strength, and stamina under emergency situations.
Establish and maintain effective working relationships with co-workers, supervisors, and the general public.
Maintain regular consistent attendance and punctuality.
Read maps and provide travel directions.
Communicate both verbally and in writing with all levels of the organization using clearly organized thoughts, proper sentence construction, punctuation, and grammar.
Provide superior customer service for both internal and external customers.
Operate a variety of standard office equipment, a personal computer and a variety of computer software that requires continuous and repetitive arm or hand and eye movement for extended periods of time.
Bend or stoop repeatedly or continually over time to perform emergency medical services or perform duties on the fire ground.
Perform duties requiring frequent pulling of 40 pounds or more, such as removing hose from apparatus, pulling ceilings, starting power equipment, and opening doors on the apparatus.
Lift arms above shoulder level to cut vent holes with an axe or to force entry into automobiles using specialized tools.
Use appropriate Personal Protection Equipment (PPE), including a self-contained breathing apparatus (SCBA) while performing tasks in environments that may be immediately dangerous to life.
Work in a variety of weather conditions.
Tolerate extreme fluctuations in temperature while performing job duties.

Education & Experience

Five years experience providing emergency fire and medical services with a non-volunteer municipal fire environment. Must have an Associate's Degree from an accredited college or university in Fire Science or a minimum of 30 semester hours of college credit that includes any combination of fire fighting, EMS and academic subjects.

Note: Beginning in July 2007, an Associate's Degree in Fire Science, Business Administration or a related field will be required.

Certifications

State of Arizona Firefighter I and II Certifications
State of Arizona Emergency Medical Technician (EMT) certification
Captains assigned as Certified Emergency Paramedics must possess a valid Emergency Paramedic certification
Captains assigned to the Hazardous Materials or Technical Rescue Units must possess the appropriate certifications.

Special Requirement

Must possess and maintain a valid Arizona Driver's License with no major driving citations in the last 39 months.